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| **Institutional Professional, Scientific Scholarship Application form***for doctoral students at the UNIVERSITY of PÉCS*Deadline for submission by post:Submission address:  | **IDOK** |
| *Doctoral student information****All lines must be filled.*** *In case of a incomplete submission, the form is invalid. Please fill out with legible text.* |
| Name: |  |
| Neptun code: |  |
| Mother’s name: |  |
| E-mail address: |  |
| ***Mailing address:*** |  |
| Semester of last application to IPSS: |  |
| Name of the Doctoral School: |  |
| Training form: | ☐ PhD☐ DLA |
| In case of a successful application I hereby consent my name to be published in the Magazine of the Doctoral Student Association | ☐ Yes ☐ No |
| ***Application categories*** *You can apply for more than one category. The given category is only valid if filled complete!Only unambiguous marking is valid. Please only attach those forms for which you applied* |
| T | Scientific and Professional Activity | ☐ Yes |
| K | Public activity | ☐ Yes |
| S | Sport activity | ☐ Yes |
| M | Artistic activity | ☐ Yes |

Hereby, I consent to the use and recognition of my personal data given by me on this application for to the Doctoral Student Association for the purposes of this scholarship.

Hereby, I state in full knowledge of my criminal liability that the information given by me on this form are authentic and I undertake the responsibility for giving false information.

**I hereby accept that there is no possibility for supplementing my application after the submission**

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 Signature of the applicant[[1]](#footnote-1)

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| **Scientific and Professional activity Form**Please indicate in the last column, how many activities are linked to the given activity in the application period. *Without mandatory documents, the application is invalid.* | **T** |
| **Mandatory documents**Recommendation by the supervisor of the doctoral student, original document (TA) |
| ***Language skills****Counts for every semester. Out of one language, only the highest level of certificate counts.* |
| T01 | Advanced language certificate type C (professional) | 8 points |  |
| T02 | Advanced language certificate type C | 6 points |  |
| T03 | Intermediate language certificate type C (professional) | 4 points |  |
| T04 | Any further intermediate language certificate type C | 2 points |  |
| ***Scientific publications****One publication may only be used once for one application.* |
| T05 | Individual volume / First author volume | 30 points |  |
| T06 | Co-author volume / Second author volume | 15 points |  |
| T07 | Editing a volume | 7 points |  |
| T08 | Co editing a volume | 5 points |  |
| T09 | Review, critique  | max. 5 points [[3]](#footnote-3) |  |
| T10 | Individual study / First author study | 20 points |  |
| T11 | Co-author study / Second author study | 14 points |  |
| T12 | Plus points for foreign langugae | +3 points |  |
| T13 | Translation of scientific article or volume | max. 5 points [[4]](#footnote-4) |  |
| ***Competitions****One performance may only be used once for one application.* |
| T14 | National TDK speech (without placing) | 5 points |   |
| T15 | National TDK special prize | 8 points |  |
| T16 | National TDK highlighted I. place | 18 points |  |
| T17 | National TDK I-II-III. places | 14-12-10 points |  |
| T18 | Other faculty based competition I-II-III. places | 3-2-1 points |  |
| T19 | Other regional scientific competition I-II-III. places | 6-5-4 points |  |
| T20 | Other national scientific competition I-II-III. places I-II-III | 9-8-7 points |  |
| *Scientific, Professional speeches in the field of the applicant.**One performance may only be used once for one application.* |
| T21 | International conference individual/ first author speech/poster  | 15 points |  |
| T22 | International conference co-author/ second author speech/poster | 10 points |  |
| T23 | National conference individual/ first author speech/poster – except National TDK | 7 points |  |
| T24 | National conference co author/ second author – except National TDK | 4 points |  |
| T25 | University or doctoral school speech – except National TDK [[5]](#footnote-5) | 2 points |  |
| T26 | Plus points for foreign language | +3 points |  |

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 Signature of the applicant[[6]](#footnote-6)

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| **Public activity Form (Maximum 30 points)**Please indicate in the last column, how many activities are linked to the given activity in the application period. *Without mandatory documents, the application is invalid.* | **K** |
| **Mandatory documents**At least one certification from the head of a public organization, original document (KA) |
| ***General activity****Counts for every semester.* |
| K01 | Member of a public utility society or foundation | 9 points |  |
| K02 | Representative of a public utility society or foundation | 11 points |  |
| K03 | Member of a non-public utility society or foundation | 4 points |  |
| K04 | Representative of a non-public utility society or foundation | 6 points |  |
| K05 | Member of a scientific organization | 9 points |  |
| K06 | Leading member of a scientific organization | 11 points |  |
| *Organizing activities**One performance may only be used once for one application.* |
| K07 | Organization of an international scientific, art or sport event | 10 points |  |
| K08 | Organization of a national scientific, art or sport event | 6 points |  |
| K09 | Organization of a regional scientific, art or sport event | 3 points |  |
| K10 | Organization of a university scientific, art or sport event | 2 points |  |

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 Signature of the applicant[[7]](#footnote-7)

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| **Sport activity Form (Maximum 30 points)**Please indicate in the last column, how many activities are linked to the given activity in the application period. *Without mandatory documents, the application is invalid.* | **S** |
| **Mandatory documents**At least one certification from the head of a sport organization or a department of thereof, original document (SA) |
| ***Competitions****One competition may only be used once for one application.* |
| S01 | Olympics I-II-III-IV-V-VI. places | 30-25-20-15-10-5 points |  |
| S02 | Universiade I-II-III-IV-V-VI. places | 28-23-18-13-8-3 points |  |
| S03 | World championship I-II-III-IV-V-VI. places | 28-23-18-13-8-3 points |  |
| S04 | Europe championship I-II-III-IV-V-VI. places | 16-13-10-7-4-1 points |  |
| S05 | World cup I-II-III-IV-V-VI. places | 16-13-10-7-4-1 points |  |
| S06 | Other international competitions I-II-III. places | 8-6-4 points |  |
| S07 | Hungarian national championship I-II-III. places | 6-5-4 points |  |
| S08 | MEFOB I-II-III. places | 6-5-4 points |  |
| S09 | UNIVERSITAS I-II-III. places | 4-3-2 points |  |
| S10 | Other national competitions I-II-III. places | 5-4-3 points |  |
| S11 | Member of a national team 1-10-25 performance | 3-4-5 points |  |

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 Signature of the applicant[[8]](#footnote-8)

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| **Artistic activity Form****(maximum 30 points, except in DLA education)**Please indicate in the last column, how many activities are linked to the given activity in the application period. *Without mandatory documents, the application is invalid.* | **M** |
| Mandatory documents (indicate the attached documents with x!)At least one certification from an artistic subject teacher or the head of an association (MA) |
| ***Fine and applied arts****One activity may only be used once for one application.* |
| M01 | Independent foreign exhibition | 10 points |  |
| M02 | Foreign exhibition as part of a group | 6 points |  |
| M03 | Independent national exhibition | 8 points |  |
| M04 | National exhibition as part of a group | 2 points |  |
| M05 | Restoration | 5 points |  |
| ***Performing arts (dancing, music, theater)****One activity may only be used once for one application.* |
| M06 | Independent foreign performance | 10 points |  |
| M07 | Foreign group performance  | 6 points |  |
| M08 | Independent national performance | 8 points |  |
| M09 | National group performance | 2 points |  |
| M10M11 | Choreographing | 2 points |  |
| M11 | Costume and set design | 3 points |  |
| M12 | Puppet design | 3 points |  |
| M13 | Branding | 3 points |  |
| M14 | Visual design | 3 points |  |
| M15 | Lighting design | 3 points |   |
| M16 | Theater design | 3 points |  |
| M17 | Stage-setting | 8 points |  |
| M18 | Composing | 10 points |  |
| ***Activities in cinematics and photography****One activity may only be used once for one application.* |
| M19 | Visual design | 3 points |   |
| M20 | Documentary making | 10 points |  |
| M21 | Movie directing | 10 points |  |
| M22 | Script writing | 10 points |  |
| ***Architecture****One activity may only be used once for one application.* |
| M23 | Structural planning and/or implementation | 10 points |  |
| M24 | Residential building design | 10 points |  |
| M25 | Road design | 10 points |  |
| M26 | Railroad design | 10 points |  |
| M27 | Utility network design | 10 points |  |
| M28 | Public building design | 10 points |  |
| M29 | Construction implementation | 10 points |  |
| M30 | Town/village/settlement design | 10 points |  |
| M31 | Scenery and park design | 10 points |  |
| ***Awards, honorable mentions****One activity may only be used once for one application.* |
| M32 | International awards/ I-II-III. place | 16-14-12 points |  |
| M33 | National awards/ I-II-III. place | 12-9-6 points |  |
| ***Other artistic activities****One activity may only be used once for one application.* |
| M34 | Independent musical DVD, or record | 10 points |  |
| M35 | Musical DVD, or record as part of a group | 7 points |  |
| M36 | Fine art work exhibited in a public place on a permanent basis | 10 points |  |
| M37 | Writing criticism | 5 points |  |
| M38 | Writing a study | 10 points |  |
| M39 | Writing a technical text | 10 points |  |
| M40 | Web design and content management | 2 points |  |
| M41 | Film analysis | 3 points |  |
| M42 | Animation design | 3 points |  |

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 Signature of applicant[[9]](#footnote-9)

***Guide to application***

**General information**

*Please carefully read the instructions before filling out the application form!*

Important things to know

* For one line, more than one certification may be linked, all of them are mandatory in order for the line to be counted. Please make sure you attach all necessary certifications.
* Where it’s not indicated otherwise, the certification must be original.
* All pages of the form must be signed and dated by the applicant.
* The points of each forms will be counted together.
* One performance/result/membership may be counted only for one line, except the foreign language points, and the National TDK special prize. In case one result is indicated in more than one line, it cannot be counted. Please make sure you choose the best option for you.
* If you fail to attach the necessary certification for one line, that line will be invalid.
* All appendixes must be indicated on the appendix page. The unindicated documents are cannot be counted. In case of not having enough space, a supplement page is necessary, which must be signed and indicated on the front page of the application.
* An activity may be counted if it was performed before 6 months of the beginning of a doctoral training at the University of Pécs.
* In case the applicant applied for the scholarship before, only the performances that happened between the two applications may be counted.
* Membership in an organization may be counted only if it has been existing for at least 3 months (except founding member). One membership may be used only for one line.
* If you fail to attach a mandatory document, the whole form will be invalid (0 point)
* In case of publications, only published ones can be counted.
* International competition/program/event: An event with foreign speaker of participant, if the speaker or participant is not staying in Hungary in connection with an exchange program OR the program take place in a foreign country (partially or the whole)
* National competition/program/event: an event extending to at least 6 counties
* Regional competition/program/event: an event extending to at least 2 counties
* County competition/program/event: an event extending to at least 2 towns
* In case of inaccurate information, the Committee will reject the application with 0 point
* Scientific organization DOSZ scientific division, membership in advanced special college, MTA and MMA regional or national committee membership

**Verification order**

On the attached mandatory appendix please indicate the identification of the document. (TA, KA, SA, MA)

Appendix: additional certificate to be attached to all mandatory documents indicated on the form submitted.

Please indicate in the attachments which row the document should be considered. Documents without number will be ignored by the PTE DOK Scholarship Committee and these documents will not get points.

In the case of missing or inappropriate attachments, the activity for that line cannot be evaluated.

Certificates to be attached to the Scientific and Professional activity Form

Code of the mandatory document: TA

T01-T04 Language certificate copy

T05-T13

A) Publisher’s certificate – copy

or

B) ISSN/ISBN/DOI number, release date, the first page of the published work and if available, table of contents – copy

or

C) Publication and conference list and declaration in which the Applicant is aware of his/her list of publications in full compliance with his/her civil and criminal responsibility – original

T14-T20 Diploma or organizer’s certificate of attendance and placement copy

T21-T26 Registered invitation letter/programme book/cover of the abstract book and the page of the abstract
 *or* organizer’s certificate copy

Certificates to be attached to the Public activity Form

Code of the mandatory document: KA

K01-K06 Certificate of membership which is not older than 1 year issued by the organization copy

K01-K02; k04 Court extract which is not older than 1 year copy

K07-K10 Certification of organizing organization copy

Certificates to be attached to the Sport activity Form

Code of the mandatory document: SA

S01-S05 Certification of the National Sport Association copy

S06-S11 Diploma *or* organizer’s certificate of the attendance and placement copy

Certificates to be attached to the Artistic activity Form

Code of the mandatory document: MA

M01-M04 Certificate of organization organizing the exhibition copy

M05 A restored work before and after the restoration, inviting letter for restoration copy

M06-M09 Certificate of event organizer copy

M10-M17 Design documentation, invitation letter for designing copy

M18 Certificate of artisjus about the declaration of the work copy

M19 Design documentation, invitation letter for designing copy

M20-22 Submission of the completed work copy

M23-31 Design documentation, invitation letter for designing copy

M32-33 Diploma *or* organizer’s certificate of the award copy

M34-M35 Publisher’s certificate or the submission of the publication copy

M36 The certificate of the exhibitor's operator about the permanent exhibition of the work copy

M37-M39 Publisher’s certificate *or* certificate of the ISBN/ISSN/DOI number, publication’s table of contents and cover copy

M40 Design documentation, invitation letter for designing copy

M41 Publisher’s certificate *or* certificate of the ISBN/ISSN/DOI number, publication’s table of contents and cover copy

M42 Design documentation, invitation letter for designing copy

**In case of unambiguous or contradictory tender, the Scholarship Committee of the Doctoral Student Association may request the applicant to submit additional documents to supplement the application or initiate a personal interview at the committee meeting.**

**It is not possible to send in the documents indicated in this guide and the datasheets after the application period!**

1. In the absence of signature, the application is invalid. [↑](#footnote-ref-1)
2. In the absence of signature, the application is invalid. [↑](#footnote-ref-2)
3. 1 point / 5000 character /publication; Characters counted by publication. [↑](#footnote-ref-3)
4. 5000 characher – 1 point / translation; Characters counted by translation. [↑](#footnote-ref-4)
5. Teaching within the doctoral training cannot be counted in this field. [↑](#footnote-ref-5)
6. In the absence of signature, the application is invalid. [↑](#footnote-ref-6)
7. In the absence of signature, the application is invalid. [↑](#footnote-ref-7)
8. In the absence of signature, the application is invalid. [↑](#footnote-ref-8)
9. In the absence of signature, the application is invalid. [↑](#footnote-ref-9)