***"TRAVELLING AMBASSADOR OF THE UP" GRANT PROGRAMME***

***CALL FOR APPLICATIONS 2024***

**APPLICATION FORM**

I. Information about the applicant:

|  |  |
| --- | --- |
| Name: |  |
| Institute, faculty/Doctoral School |  |
| Position: |  |
| Academic degree: |  |
| Research area(s): |  |
| Phone: |  |
| E-mail adress: |  |

II. Information about the event

|  |  |
| --- | --- |
| Title of the conference/workshop/artistic event/sport event (without abbreviations): |  |
| Date, duration: |  |
| Location (city, country): |  |
| The website of the conference/workshop/artistic event/sport event: |  |
| Language of the conference/workshop |  |
| Title and language of presentation/production: |  |
| Is there, and if so, what is the nature of the professional relationship with the host institution/city? (Erasmus / joint research / grant / other) |  |

III. Estimated expenses (in HUF)

|  |  |
| --- | --- |
| The expected total cost of participating in the conference/workshop/art event/sport event: |  |
| Of which the total amount of the institute/faculty/own contribution: |  |
| Of which other expected/pending grants and their expected amounts: |  |
| **Utilisation plan of the amount applied within the framework of the "Travelling Ambassador of the UP" Grant Programme**  (European conference/art event/sport event: max. 200.000 HUF, non-European conference/art event/sport event: max. 400.000 HUF, online conference/workshop registration fee: up to the registration fee) | |
| Travel costs |  |
| Accomodation costs |  |
| (online) Registration fee |  |

Date:

Signature

***Required attachments:***

* application form (signed and scanned in .pdf format: and also in .doc format without signatures)
* professional description (**title of the conference/workshop lecture/production, brief description**, expected professional benefit of the conference/workshop/art event/sport event, detailed description of the intended use of the grant)
* professional curriculum vitae or its online availability
* letter of invitation to the conference/workshop/art event/sport event, in the case of a conference, **confirmation of the presentation, in the case of an art and sport event, confirmation of participation**!